

# HEALTH CARE INTERPRETER TRAINING PROGRAM CHECKLIST



Use this checklist to help prepare for the Spanish-English Health Care Interpreter training program presented by Oregon State University (OSU)

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| <p><b>General Questions</b></p>          | <ul style="list-style-type: none"><li><input type="checkbox"/> Are you proficient in English and Spanish? <i>Can you hold a conversation in both English and Spanish?</i></li><li><input type="checkbox"/> Can you commit to dedicating roughly 8 hours/week to this program?</li><li><input type="checkbox"/> Do you have access to a computer with a camera, mic, and high-speed internet?</li><li><input type="checkbox"/> Have you reviewed the <a href="#">calendar timeline</a> for the upcoming quarter?</li><li><input type="checkbox"/> Can you attend all in person and live sessions? <b><i>Required to complete the course.</i></b></li><li><input type="checkbox"/> Have you reviewed the proficiency requirements?</li></ul> <p><i>Proficiency requirements are listed on page 2 of the <a href="#">Oregon Health Care Interpreter Program Requirements (state.or.us)</a>.</i></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Have you spoken with your supervisor regarding the course?</li></ul> |
| <p><b>Applying for a Scholarship</b></p> | <p>To view or apply for a scholarship, visit the <a href="#">EOCCO Health Care Interpreter Scholarship Application</a></p> <p>For those applying for a scholarship:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Do you currently have evidence of proficiency in English or Spanish?</li></ul>  |

- Are you planning to take a free proficiency test prior to being admitted to the course? Please note if you do not pass the proficiency test there is a 90-day waiting period to retest and you will have to wait until a future course.

Do you work in healthcare services? This includes primary care, behavioral health, or dental organizations which bill EOCCO for reimbursement of services.

If you work in health care services:

- Did you include a letter of recommendation from your supervisor?

If you **do not** work in health care services:

- Did you include one letter or recommendation with your application?
- Did you include a letter explaining why you are interested in the course?
- Did you include a current resume?

- Upon submitting your application, did you receive a confirmation that your application was received?

**After submitting your application**

- Did you receive a decision from EOCCO within 5 business days?
- Were you provided with information for registering for the course on OSU Continuing Education website?

Questions? Please reach out to [EOCCOmetrics@modahealth.com](mailto:EOCCOmetrics@modahealth.com)



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